



Amazing Things Arts Center

Dear Prospective Director of Amazing Things Arts Center, Inc.:

We appreciate your interest in participating on the Center's Board of Directors. This packet provides both *information* to help you understand what becoming a Board member entails and *materials to complete* if you decide to apply.

As you may be aware, the membership elects our Board as specified in our by-laws, which are posted in our web site's governance section at <http://www.amazingthings.org/governance.html>. A number of additional resources are posted on the site. In particular, we ask that prospective members carefully review the Massachusetts Attorney General's Guide for Board Members of Charitable Organizations, which contains important information regarding the significant responsibilities associated with Board governance. Other information, including relevant statutes and regulations, is available at the web site for the Public Charities Division of the Attorney General's Office:

<http://www.ago.state.ma.us/sp.cfm?pageid=1217>. The Resources page at the Public Charities site contains numerous links to governmental and non-governmental organizations offering guidance and assistance to non-profits.

Since the Center is in its start-up phase, it is essential that all Directors are able to devote extensive time to the organization and fully participate in governance. Board meetings will generally be on a monthly basis. Our by-laws mandate regular attendance by Directors (no more than three missed meetings per year). Directors will also be expected to spend significant additional time in Board committee activities.

If this sounds like your cup of tea, please complete the accompanying application form and submit to The Amazing Things Arts Center, P.O. Box 268, Natick MA 01760 or email to: elect@amazingthings.org. Applications are requested by November 20, 2004. The Nominating Committee will thoroughly review all responses and post the election slate to the website: www.amazingthings.org. All applicants will be eligible for candidacy, and the entire membership of Amazing Things Arts Center is franchised to vote. It is important that prospective Directors reflect the identified goals and requirements for a diverse Board with expertise in the many areas required for organizational success. The election will be held the first weekend in December.

If you decide that serving as a Director is not the best fit for you, remember that the Center needs many other volunteer leaders. So please let us know of additional ways in which you might be able to participate. The Center's goal is to make governance and leadership inclusive.

Thank you again for your interest in the Amazing Things Arts Center.